

COURSE SYLLABUS

Constitutional law of Ukraine and foreign countries

Degree of higher education – first (bachelor)

Specialty – 281 Public Management and Administration

Educational programs: Public Management and Administration.

Course status – compulsory

Instructor: Oliynyk A.Yu., Professor of the Department of Private and Public Law.

1. Course description:

Semester(s): 3.

Scope: total number of hours – 90, including: lectures – 12 hours, practical – 24 hours, independent work – 54 hours; number of ECTS credits – 3.

The purpose of the course is for students to acquire knowledge in the leading field of national law of Ukraine and foreign countries, its norms and institutions, as well as to give a clear idea of their organic ties with certain branches of law; b) to study the historical preconditions of the constitutional process in Ukraine and foreign countries, the impact of the constitutional law of Ukraine and foreign countries on all branches of law and intersectoral relations, the impact on state-building processes in Ukraine and foreign countries; c) to promote the formation of patriotism, socio-political and legal culture of the future manager of the public sector. An important goal of the course is also the formation of competencies: Ability to adapt and act in a new situation, Ability to communicate with other professional groups of different levels (with experts from other fields of knowledge / activities), Ability to ensure compliance with regulatory and moral and ethical standards of conduct. The ability to independently prepare regulations, analytical reports, proposals, reports. "

Learning outcomes of the course:

know: basic constitutional and legal concepts and categories; basic legal acts and provisions of legislation in the field of public administration; best domestic and foreign practices of public authorities; basics of the constitutional order; legal status of a person and a citizen; direct forms of democracy in Ukraine and foreign countries; mechanism and apparatus of the Ukrainian state and foreign states; territorial organization of Ukraine and foreign countries; local self-government in Ukraine and foreign countries; PRN 3 "Know the basic regulations and provisions of legislation in the field of public administration and administration"; PRN 21 "Be able to develop and implement measures for adaptation and implementation of best domestic and foreign practices of public administration and organizations;

be able to: adjust professional activity in case of change of initial conditions; initiate, develop and implement innovations at various levels of public administration; develop and implement measures for adaptation and implementation of best domestic and foreign practices of public administration bodies and organizations; to monitor the connections of the norms of constitutional law with the norms of other branches of law, to give an analysis and interpretation of the norms of constitutional law; substantiate the constitutionality and expediency of legal decisions; use basic knowledge of historical, cultural, political, social, economic principles of society; to be able to adjust professional activity in case of change of initial conditions;

use: knowledge of the constitutional law of Ukraine in legal practice; use constitutional and legal procedures for the protection of human rights and freedoms; modern methods of scientific knowledge and carry out research in the field of public administration and administration; provisions of constitutional normative-legal documents in their activity;

ability to demonstrate: understanding of the basic principles of constitutional law, knowledge of the formation and functioning of political parties, electoral blocs, legislation governing elections and referendums, knowledge of the content of the legislative process, the procedure for terminating the powers of the head of state; understanding of the main provisions of the legislation on the executive and judiciary, knowledge of the development of criteria for making and implementing management decisions using appropriate methods and principles in the field of public administration and

solve independently: be able to develop and implement measures for adaptation and implementation of best domestic and foreign practices of public administration and organizations; *apply*: modern models of management and administration, as well as international experience in the design and reorganization of management and organizational structures; *critically comprehend*: problems and solve complex problems in the field of public administration.

Required educational components (prerequisites, co-requisites and post-requisites): theory of state and law, philosophy, political science and sociology, theory of public administration, public administration, EU administrative systems.

Course content: Topic 1. Constitutional law is a leading branch of law. Topic 2. The Constitution of Ukraine and the constitutions of foreign countries. Topic 3. The constitutional system of Ukraine and foreign countries. Topic 4. Fundamentals of the legal status of man and citizen of Ukraine and foreign countries. Topic 5. Constitutional rights, freedoms and responsibilities of man and citizen. Topic 6. Constitutional foundations of democracy. Topic 7. Forms of government and constitutional bodies in Ukraine and abroad. Topic 8. Constitutional and legal status of the Parliament of Ukraine and foreign countries. Topic 9. Constitutional status of the President of Ukraine and foreign countries. Topic 10. Constitutional and legal status of executive bodies in Ukraine and abroad. Topic 11. Constitutional principles of the judiciary and prosecutor's office in Ukraine and abroad. Topic 12. Territorial system of Ukraine, other foreign countries. Topic 13. Features of local government in European countries. Topic 14. Constitutional principles of local self-government of Ukraine.

Language of instruction: Ukrainian, English.

22. Assessment:

Distribution of points received by applicants for higher education

Ongoing assessment and independent work														MC	Exam	Total
T1	T2	T3	T4	T5	T6	T7	T8	T9	T10	T11	T12	T13	T14			
5	5	5	5	5	5	5	5	5	5	5	5	5	5	20	10	100

Distribution of points in the course

[illegible]

Exam evaluation criteria

The exam is conducted in the form of testing in a modular environment. 10 questions for 1 point for each question. The database of test questions includes questions on each topic of the discipline with an even distribution.

3. Course policy:

3.1 Mandatory observance of academic integrity by higher education students, namely:

- independent performance of all activities, tasks, forms of control provided by the working program of this course;
- references to the sources of information if ideas, developments, statements, information are used;
- compliance with the legislation on copyright and related rights;
- providing reliable information about the results of their own educational (scientific, creative) activities, used research methods and sources of information.

3.2. Recognition of learning outcomes obtained in non-formal education, if they correspond to the program learning outcomes, in the amount of 10 points, is allowed. Applicant for higher education applies with a statement, which is accompanied by documents, confirming the results of studies (diplomas, certificates, educational programs, etc.). In case of enrollment of a separate content module / modules of the discipline, the applicant is released from performing of the relevant tasks, receiving the maximum score for them in accordance with the rating system of evaluation of this discipline.

3.3. Obtaining a minimum grade in the discipline is possible in case that the practical / laboratory works are performed in full and all types of control on each topic are completed.

3.4. In case of late performance of works (without good reasons) the assessment for the relevant type of works

is reduced by one point for each overdue academic week, but not more than the maximum number of points for this work.

3.5. Postponement of delivery/retaking:

- for good reasons (sick leave, academic mobility, etc.) is possible without reducing the maximum score for works in case of prior notice of the reason for the delay (confirmed by the relevant document (certificate)) and deadline for postponement the delivery of work to the instructor personally or through the head of the group;
- without good reasons the work is evaluated with a decrease in the maximum score and the grade in the discipline can not be higher than "satisfactory".

3.6. In case of detection of manifestations of academic dishonesty, plagiarism, the student is obliged to perform the task again in compliance with the established requirements and with a decrease in the maximum score.

3.7. Missed classes are subject to practice individually or by a group of students on the application and on terms, agreed with the teacher.

3.8. Assessment appeal is made on the application of the applicant by forming a commission of three persons from the lecturers of the department and the mandatory presence of the head of the department, which accepts and evaluates the work of the applicant, a grade for which the applicant appeals.