

COURSE SYLLABUS

Theory of state and law

Degree of higher education first (bachelor).

Specialty 281 Public management and administration.

Educational program Public management and administration.

Course status – compulsory.

Instructor **Kulak N.V., Associate Professor of Private and Public Law**

1. Course description

Semesters: 1, 2.

Scope: total number of hours – 270 including: lectures – 60 hours, practical – 36 hours, independent work – 174 hours; number of ECTS credits – 9.

The purpose of the course - to form the foundation of general legal culture, legal thinking, and understanding of the general patterns of origin, development and functioning of state and legal phenomena, their relationship and interaction with other social and natural phenomena, as well as the formation of competencies: responsibilities as a member of society, to realize the values of civil (free democratic) society and the need for its sustainable development, the rule of law, human and civil rights and freedoms in Ukraine; ability to ensure compliance with legal and moral and ethical standards of conduct; ability to independently prepare regulations, analytical reports, proposals, reports.

Learning outcomes of the discipline:

know: know the standards, principles and norms of activity in the field of public administration; know the basic regulations and provisions of legislation in the field of public administration and administration"; know the mechanism of legal relations, the principles of the rule of law;

be able to: use basic knowledge of historical, cultural, political, social, economic principles of society; to analyze statistical data; analyze regulations; interpret and correctly apply the rules of substantive and procedural law;

able to demonstrate: knowledge of the regulatory framework for the organization of management processes in the field of professional activity; knowledge of the development of criteria for making and implementing management decisions using appropriate methods and principles in the field of public administration and administration; be able to develop and implement measures for adaptation and implementation of best domestic and foreign practices of public administration bodies and organizations;

to have the skills: justify and make management decisions within their job responsibilities; apply modern models of management and administration, as well as international experience in the design and reorganization of management and general organizational structures;

independently solve: critically comprehend problems and solve complex problems in the field of public administration.

Required educational components (prerequisites, co-requisites and post-requisites): constitutional law of Ukraine and foreign countries, macroeconomics, microeconomics, philosophy, political science and sociology.

Course content: Topic 1. Subject, methodology and tasks of the theory of state and law. Topic 2. The origin, essence, main features and social purpose of the state. Topic 3. Form of state. Topic 4. The state in the political system of society. Topic 5. The concept, origin and essence of law. Types of legal understanding. Topic 6. The system of law and the system of legislation. Topic 7 The rule of law. Topic 8. Lawmaking. Topic 9. Law enforcement. Topic 10. Interpretation of law. Topic 11 Legal relations. Topic 12. Legal behavior. Topic 13. Legal liability. Topic 14. Legal regulation and its mechanism. Topic 15. Legal system: concepts, characteristics of elements. Topic 16. Modern legal systems and legal families. Topic 17. Basic modern concepts of state and law. Topic 18. Legal culture,

legal consciousness.

Forms of final control: credit (1 semester), exam (2 semester).

Tools for diagnosing learning success: individual tasks, a list of questions for the current and final controls, sets of test tasks for the current and final controls.

Language of instruction: Ukrainian, English.

2. Assessment

Distribution of points received by applicants for higher education 1 semester

Ongoing assessment and independent work									MC	Exam	Total
T1	T2	T3	T4	T5	T6	T7	T8	T9			
7	7	8	8	8	8	8	8	8	20	10	100

Distribution of points in the course

Види оцінювання	T1	T2	T3	T4	T5	T6	T7	T8	T9	Total
Presentation at the practical lesson	2	2	2	2	2	2	2	3	3	20
Performance and protection of individual works	2	2	3	3	2	2	2	2	2	20
Presentations	3	3	3	3	4	4	4	3	3	30
Current control and Modular control	10					10				20
Exam	10									10
Total in the course										100

2 semester

Ongoing assessment and independent work									MC	Exam	Total
T1	T2	T3	T4	T5	T6	T7	T8	T9			
7	7	8	8	8	8	8	8	8	20	10	100

Distribution of points in the course

Види оцінювання	T1	T2	T3	T4	T5	T6	T7	T8	T9	Total
Presentation at the practical lesson	2	2	2	2	2	2	2	3	3	20
Performance and protection of individual works	2	2	3	3	2	2	2	2	2	20
Presentations	3	3	3	3	4	4	4	3	3	30
Current control and Modular control	10					10				20
Exam	10									10
Total in the course										100

Exam evaluation criteria:

The exam is conducted in the form of testing in a modular environment of the educational process: 20 questions of 0,5 points for each question.

Compliance with the scales for assessing the quality of learning material

Score on the national	Points	Assessment	Definition
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scale		on the ECTS scale	
excellent / passed	90-100	A	Excellent (outstanding performance without errors)
good / passed	82-89	B	Very good (above the average standard but with minor errors)
	74-81	C	Good (generally sound work with some errors)
satisfactory / passed	64-73	D	Satisfactory (fair but with significant shortcomings)
	60-63	E	Fair (performance meets the minimum criteria)
unsatisfactory / failed	35-59	FX	Fail (some more work required before the credit can be awarded)
	0-34	F	Fail (considerable further work is required)

3. Course policy:

3.1. Mandatory observance of academic integrity by higher education students, namely:

- independent performance of all activities, tasks, forms of control provided by the working program of this course;
- references to the sources of information if ideas, developments, statements, information are used;
- compliance with the legislation on copyright and related rights;
- providing reliable information about the results of their own educational (scientific, creative) activities, used research methods and sources of information.

3.2. Recognition of learning outcomes obtained in non-formal education is allowed (5 points or recognition of learning outcomes using a coefficient (0.1) of the total number of hours specified in the certificate or other document).

3.3. To obtain a positive grade in the course, it is necessary to obtain the minimum number of points (60) for each type of work, which is evaluated in points.

3.4. In case of late execution of works points are reduced.

3.5. Postponement of delivery / re-submission:

- for good reasons, the work is evaluated without reducing the maximum score, provided that the course lecturer is notified in advance or through the head of the group (documentary) about the reason for the delay and the deadline for the transfer of work;
- without good reasons – with a decrease in the maximum score for work performed.

3.6. When plagiarism is detected, the work is not credited, another individual task or another version of tests for current (thematic) and modular control is issued. For a new work, the maximum score is reduced.

3.7. Missed classes must be completed according to an individual schedule agreed with the course lecturer.

3.8. Assessment appeal is possible only until the moment of passing the module control.