

COURSE SYLLABUS

ORGANIZATION THEORY

Degree of higher education first (bachelor)

Specialty 073 Management

Educational program Management

Course status – compulsory

Instructor (s) Ph.D. Tsalko T.R., associate Professor of Management and public administration.

1. Course description

Semester(s): 1

Scope: total number of hours – 190 including: lectures – 12 hours, practical – 24 hours, independent work – 54 hours; number of ECTS credits – 3.

Course objectives – mastering competencies/abilities mastering competencies, formation of modern systemic managerial thinking, understanding of conceptual bases of creation and functioning of the organization in the market conditions.

Learning outcomes of the course:

know: demonstrate knowledge of theories, methods and functions of management, modern concepts of leadership; demonstrate skills in identifying problems and justifying management decisions.

be able to: determine and describe the characteristics of the organization; to analyze and structure the problems of the organization, to form reasonable decisions.

able to demonstrate: skills of search, collection and analysis of information, calculation of indicators to justify management decisions;

have the skills: organizational design; abstract thinking, analysis, synthesis; ability to learn and master modern knowledge;

solve independently: perform research individually and / or in a group under the guidance of a leader.

Required educational components (prerequisites, co-requisites, post-requisites): philosophy, political science and sociology, theory of managerial decision making, management.

Course content: Topic 1. Methodological principles of the theory of organization. Topic 2. Organizational efficiency and management efficiency. Topic 3. Organizational process. Topic 4. Self-organization. Topic 5. The structure of the organization as a factor in ensuring its effectiveness. Topic 6. Organizational design. Topic 7. Information and analytical technologies in the organization.

Forms of final control: exam (semester 1).

Tools for diagnosing learning success: individual tasks, presentations, essays, questions for current control, tests, tasks, questions for final control..

Language of instruction: Ukrainian, English.

2. Assessment

Distribution of points received by applicants for higher education

Exam

Ongoing assessment and independent work							MC	Exam	Total
T1	T2	T3	T4	T5	T6	T7			
10	10	10	10	10	15	15	10	100	

Distribution of points in the course

Activities evaluated in points	T1	T2	T3	T4	T5	T6	T7	Total
Performance at a practical lesson, individual tasks (creative works, exercises, situational tasks)	10	10	5	10	10	10	5	60
Presentation	-	-	-	-	-	-	10	10
Current control	-	-	5	-	-	5	-	10
Modular control	10							10
Exam	10							10
Total in the course								100

Exam evaluation criteria

Compliance with the scales for assessing the quality of learning material

Score on the national scale	Points	Assessment on the ECTS scale	Definition
excellent / passed	90-100	A	Excellent (outstanding performance without errors)
good / passed	82-89	B	Very good (above the average standard but with minor errors)
	74-81	C	Good (generally sound work with some errors)
satisfactory / passed	64-73	D	Satisfactory (fair but with significant shortcomings)
	60-63	E	Fair (performance meets the minimum criteria)
unsatisfactory / failed	35-59	FX	Fail (some more work required before the credit can be awarded)
	0-34	F	Fail (considerable further work is required)

3. Course policy:

3.1 Mandatory observance of academic integrity by students, namely:

- independent performance of all types of work, tasks, forms of control provided by the work program of this discipline;
- links to sources of information in the case of the use of ideas, developments, statements, information;
- compliance with the legislation on copyright and related rights;
- providing reliable information about the results of their own educational (scientific, creative) activities, used research methods and sources of information.

3.2 To obtain a positive grade in the discipline it is necessary to obtain a minimum number of points for each completed practical task and two modular tests.

3.3 In case of untimely performance of works it is allowed to finish them within time, before passing of modular control on discipline.

3.4 Postponement of delivery / re-submission:

- allowed for good reasons (hospital, academic mobility, etc.) without reducing scores for each completed practical task and two modular controls;
- without good reason is evaluated by 1 point below for each completed practical task and two modular controls.

3.5 When plagiarism is detected, the student's completed practical tasks are not credited. He has the opportunity to retake them, but with a reduction of the score by 50% of the score for each completed practical task.

3.6 Missed practical classes and failed module tests are completed by the student within the semester in which the discipline is taught, by separate agreement with the teacher. Postponement of delivery of works occurs according to item 3.4 of a syllabus.

3.7 An appeal by a student of the final grade in the discipline is allowed. Its review is submitted for consideration to a specially created commission at the department consisting of the head and 2 teachers of the department.