

# COURSE SYLLABUS

## THEORY OF MANAGEMENT DECISION MAKING

**Degree of higher education** first (bachelor)

**Specialty** 073 Management

**Educational program** Management

**Course status** – compulsory

**Instructor (s)** Ph.D. Bugas N., associate Professor of Management and public administration

### 1. Course description

**Semester(s):** 2

**Scope:** total number of hours – 180 including: lectures – 24 hours, practical – 24 hours, independent work – 132 hours; number of ECTS credits – 6.

**Course objectives – mastering competencies/abilities** philosophy, political science and sociology, management, theory of organizations, sustainable development management, personnel management, quality management, competitiveness management, creative management.

#### **Learning outcomes of the course:**

*know:* general principles of decision making; management decision-making functions and their characteristics; categories of management decisions; the concept of management decision; classification of management decisions; decision-making by different schools of management; management decision-making technology; stages of management decision-making; factors influencing the quality of management decisions; the essence of the concept of "prediction"; basics of forecasting and classification of forecasts; forecasting methods; business games as a method of substantiating decisions; the main difficulties, concepts and goals of the effectiveness of decisions; principles of evaluating the effectiveness of the decision; criteria for evaluating the effectiveness of management decisions; methods for evaluating the effectiveness of management decisions; factors influencing the effectiveness of management decisions; information, its types and role in management; information carriers; information business; information products; information service; concepts and characteristics of communications; history of development and models of communications; main features of project managers as decision makers; project manager role system; manager's activity and freedom of action; restriction of freedom of choice; definition of methods of activity; structure of methods of activity; classification of methods of activity of management personnel; characteristics of the motivation process; model of interaction relations; modern theories of employee motivation; the concept and process of control, types of control; control of workers' behavior in the organization

*able to demonstrate:* make effective management decisions; use information when making management decisions; apply methods of motivating staff to work; control the behavior of workers in the organization.;

*have the skills:* making effective management decisions; use of information in making management decisions; application of methods of motivating staff to work; controlling the behavior of workers in the organization;

*solve independently:* independently make effective management decisions; use information when making management decisions; apply methods of motivating staff to work; control the behavior of workers in the organization.

**Required educational components (prerequisites, co-requisites, post-requisites):** philosophy, political science and sociology, management, theory of organizations, sustainable development management, personnel management, quality management, competitiveness management, creative management.

**Course content:** Topic 1. Fundamentals of the theory of managerial decision making. Topic 2. Classification of management decisions and management schools. Topic 3. Technologies of management decisions and factors influencing them. Topic 4. Foresight in the development and adoption of management decisions. Topic 5. Evaluation of the effectiveness of management decisions. Topic 6. Information and communication in management. Topic 7. The influence of the human factor

on the development and decision-making. Topic 8. Motivation as a function of management. Topic 9. The system and process of control.

**Forms of final control:** exam (semester 2).

**Tools for diagnosing learning success:** individual tasks, presentations, essays, questions for current control, tests, tasks, questions for final control.

**Language of instruction:** Ukrainian, English.

## 2. Assessment

### Distribution of points received by applicants for higher education

#### Exam

Ongoing assessment and independent work									MC	Exam	Total
T1	T2	T3	T4	T5	T6	T7	T8	T9			
5	5	15	5	15	10	5	5	5	10	10	100

#### Distribution of points in the course

Activities evaluated in points	T1	T2	T3	T4	T5	T6	T7	Total
Performance at a practical lesson, individual tasks (creative works, exercises, situational tasks)	10	10	5	10	10	10	5	60
Presentation	-	-	-	-	-	-	10	10
Current control	-	-	5	-	-	5	-	10
Modular control	10							10
Exam	10							10
<b>Total in the course</b>								<b>100</b>

### Exam evaluation criteria

#### Compliance with the scales for assessing the quality of learning material

Score on the national scale	Points	Assessment on the ECTS scale	Definition
<b>excellent / passed</b>	90-100	<b>A</b>	<b>Excellent</b> (outstanding performance without errors)
<b>good / passed</b>	82-89	<b>B</b>	<b>Very good</b> (above the average standard but with minor errors)
	74-81	<b>C</b>	<b>Good</b> (generally sound work with some errors)
<b>satisfactory / passed</b>	64-73	<b>D</b>	<b>Satisfactory</b> (fair but with significant shortcomings)
	60-63	<b>E</b>	<b>Fair</b> (performance meets the minimum criteria)
<b>unsatisfactory / failed</b>	35-59	<b>FX</b>	<b>Fail</b> (some more work required before the credit can be awarded)
	0-34	<b>F</b>	<b>Fail</b> (considerable further work is required)

## 3. Course policy:

3.1 Mandatory observance of academic integrity by students, namely:

- independent performance of all types of work, tasks, forms of control provided by the work program of this discipline;
- links to sources of information in the case of the use of ideas, developments, statements, information;
- compliance with the legislation on copyright and related rights;
- providing reliable information about the results of their own educational (scientific, creative) activities, used research methods and sources of information.

3.2 To obtain a positive grade in the discipline it is necessary to obtain a minimum number of points for each completed practical task and two modular tests.

3.3 In case of untimely performance of works it is allowed to finish them within time, before passing of modular control on discipline.

3.4 Postponement of delivery / re-submission:

- allowed for good reasons (hospital, academic mobility, etc.) without reducing scores for each completed practical task and two modular controls;

- without good reason is evaluated by 1 point below for each completed practical task and two modular controls.

3.5 When plagiarism is detected, the student's completed practical tasks are not credited. He has the opportunity to retake them, but with a reduction of the score by 50% of the score for each completed practical task.

3.6 Missed practical classes and failed module tests are completed by the student within the semester in which the discipline is taught, by separate agreement with the teacher. Postponement of delivery of works occurs according to item 3.4 of a syllabus.

3.7 An appeal by a student of the final grade in the discipline is allowed. Its review is submitted for consideration to a specially created commission at the department consisting of the head and 2 teachers of the department.